



UNIVERSITY OF CENTRAL FLORIDA

# Foundation, Inc.

## UCF Foundation Board of Directors Finance and Facilities Committee

January 16, 2024, at 10:30 a.m. – 11:45 a.m. EDT  
Hybrid Meeting

### Live Meeting Details:

Morgridge International Reading Center  
4143 Andromeda Loop, Orlando, FL 32816

**Meeting Details:** <https://ucf.zoom.us/j/95381506290?pwd=KN6KkU5oydJjYltskSxleUECw5jZMV.1>

**Meeting ID:** 953 8150 6290

**Passcode:** 117257

**Dial In:** 305-224-1968

## Agenda

### I. Agenda

#### II. Welcome and Call to Order

**10:30 A.M.**

Presenter: Eva Tukdarian '90 '91MSA, Chair, UCF Foundation Finance and Facilities Committee

#### III. Roll Call and Quorum Confirmation

**10:31 A.M.**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations and Advancement,  
UCF Advancement and Partnerships

#### IV. Conflict of Interest Disclosure

**10:32 A.M.**

Presenter: Chair Tukdarian

#### V. Approval of Meeting Minutes

**10:33 A.M.**

Presenter: Chair Tukdarian

#### A. October 23, 2024, Finance and Facilities Committee Meeting

#### B. December 16, 2024, Joint Investment, Finance and Facilities Committee Meeting

### VI. Action

#### A. FFC-1: Proposed Sale of Property to Legacy Pointe

**10:34 A.M.**

Presenters: Craig Erwin, Associate Vice President for Accounting and Finance, UCF Advancement and Partnerships, and Chief Financial Officer, UCF Foundation, Inc.,  
Jonathon Bates, Assistant Vice President, Real Estate and Space Administration, University of Central Florida,  
and Richard Welsh, Senior Associate General Counsel, University of Central Florida

### VII. Discussion

#### A. DISC-1: Supplemental Results for Operations for Period Ended

**11:04 A.M.**

#### September 30, 2024

Presenters: Craig Erwin, Associate Vice President for Accounting and Finance, UCF Advancement and Partnerships, and Chief Financial Officer, UCF Foundation, Inc., and  
Joseph Mera '03, Director, Financial Planning and Analysis, UCF Advancement and Partnerships

**B. DISC-2: Insurance Renewals****11:20 A.M.**

Presenters: Craig Erwin, Associate Vice President for Accounting and Finance, and Chief Financial Officer, UCF Foundation, Inc.

Daniel Gross, Director, Real Estate and Property Management, UCF Advancement and Partnerships

Alexis Spoon, Area Vice President, Arthur J. Gallagher Risk Management Services

**C. DISC-3: UCF Budget Process and Timeline****11:35 A.M.**

Presenter: Craig Erwin, Associate Vice President for Accounting and Finance, UCF Advancement and Partnerships, and Chief Financial Officer, UCF Foundation, Inc.

**D. DISC-4: Finance and Facilities Committee Workshop****11:37 A.M.**

Presenters: Craig Erwin, Associate Vice President for Accounting and Finance, UCF Advancement and Partnerships, and Chief Financial Officer, UCF Foundation, Inc.,

Jonathon Bates, Assistant Vice President, Real Estate and Space Administration, University of Central Florida,

and Richard Welsh, Senior Associate General Counsel, University of Central Florida

**VIII. Information****11:42 A.M.****A. INFO-1: Board Enrichment Program**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations and Advancement, UCF Advancement and Partnerships

**IX. New Business****11:43 A.M.**

Presenter: Chair Tukdarian

**X. Closing Remarks and Announcements****11:44 A.M.**

Presenter: Chair Tukdarian

**XI. Adjournment****11:45 A.M.**

Presenter: Chair Tukdarian